



शबरी आदिवासी वित्त व विकास महामंडळ मर्यादित, नाशिक-४२२००२

रजि. ऑफीस - "आदिवासी विकास भवन", ३ रा मजला, राम गणेश गडकरी चौक, जुना आग्रा रोड,
नाशिक-२

दुरध्वनी - (०२५३) २३१५८६०,

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जा.क्र.शआविविम/प्रकल्प/प्रशा/१६५८/ २०२६

नाशिक-२ दिनांक - २९/०७/२०२६

जाहिरात

शबरी आदिवासी वित्त व विकास महामंडळ, मुख्य कार्यालय नाशिक अंतर्गत उद्योजकता व उपजिवीका वृद्धी (Livelihood) व कौशल्य विकास प्रकल्प (Skill Development) कक्षात आवश्यक असलेले खालील पद निव्वळ कंत्राटी पध्दतीने / मानधन तत्वावर भरणे आहे.

अ.क्र.	पदाचे नाव	पदांची संख्या	कार्यालय	मुलाखतीचा दिनांक
१	Consultant - IT	०१	मुख्य कार्यालय नाशिक	१८/०८/२०२६
२	Consultant - Finance	०१	मुख्य कार्यालय नाशिक	१८/०८/२०२६
३	Project Coordinator - Livelihood	०१	मुख्य कार्यालय नाशिक	२०/०८/२०२६
४	Project Coordinator Branch Office	०४	शाखा कार्यालय चंद्रपूर, किनवट, यावल, नागपूर	२१/०८/२०२६
५	Project Coordinator -Information & Technology	०१	मुख्य कार्यालय नाशिक	१८/०८/२०२६
६	Project Coordinator - Tourism	०१	मुख्य कार्यालय नाशिक	२०/०८/२०२६
७	Consultant - Livestock & Dairy Expert	०१	मुख्य कार्यालय नाशिक	२०/०८/२०२६

उपरोक्त पदासाठी पात्र उमेदवारांना संपूर्ण आवश्यक कागदपत्रांसह नमुद तारखेस सकाळी ११.०० वा शबरी आदिवासी वित्त व विकास महामंडळ मर्या., नाशिक यांचे मुख्य कार्यालय आदिवासी विकास भवन, ३ रा मजला, राम गणेश गडकरी चौक, जुना आग्रा रोड नाशिक २ येथे Walk-in-Interview साठी उपस्थित राहण्याचे आवाहन करण्यात येत आहे.

Leena Bansod

(लीना बनसोड, भा.प्र.से.)

व्यवस्थापकीय संचालक

शबरी आदिवासी वित्त व विकास महामंडळ मर्या.,
नाशिक-२

Consultant – Information Technology

Designation	:	Consultant – Information Technology
Post	:	01
Age	:	Not more than 50 Years
Period	:	The position will be for 11 months on contract basis. Further contract renewal will be on requirement and performance based.
Location	:	Nashik
Education Qualification	:	Graduate Degree in Computer Science (BE/B.Tech Comp./BCA/BCS) Knowledge of Marathi Language and MS Office is essential.
Experience	:	At least 03 years of working experience in Information and Technology sector. Experience in handling websites related to government departments and skill development projects is preferred.
Remuneration	:	Maximum up to Rs.65,000/- per month.
Duties & Responsibilities	:	• Managing a project website to disseminate information. • Planning and setting up the necessary IT infrastructure for the project, including hardware (computers, laptops, servers) and software (operating systems, applications). • Implementing and managing the Learning Management System (LMS) platform for delivering training content. • Developing and uploading training materials, assessments, and resources onto the LMS. • Tracking Project progress and generating reports. • Collecting, organizing, and analysing project data related to learner performance, training outcomes, and program effectiveness. • Developing reports and dashboards to visualize data and provide insights. • Ensuring data privacy and security. • Providing IT support to project staff, trainers, and learners. • Conducting IT training sessions for project stakeholders as needed. • Troubleshooting technical issues and providing solutions. • Utilizing social media platforms to promote the project and engage with stakeholders. • Setting up and managing virtual meetings and training sessions. • Fulfilling all additional responsibilities assigned by superiors.
Selection Process	:	Through Exam OR Personal Interview OR Both.

Consultant- Finance

Designation	:	Consultant- Finance
Post	:	01
Age	:	Not more than 50 Years
Period	:	The position will be for 11 months on contract basis. Further contract renewal will be on requirement and performance based.
Location	:	Nashik
Education Qualification	:	Post Graduate (M.com/MBA-Finance/ CA Inter) Knowledge of Marathi Language and MS Office is essential. Knowledge of Tally Software is essential
Experience	:	At least 05 years of experience of working in the field In-depth knowledge of government accounting and financial management principles, double entry system Experience of working in government organization/sector is preferred.
Remuneration	:	Maximum up to Rs.65,000/- per month.
Duties & Responsibilities	:	• Developing and implementing financial plans and budgets. • Conducting financial feasibility studies for new projects or initiatives. • Preparing financial statements, final accounts as per company act and reports in accordance with government accounting standards. • Ensuring timely and accurate financial reporting. • Analysing financial data to identify trends and patterns. • Conducting cost-benefit analyses of various programs and projects. • Identifying opportunities for cost reduction and efficiency improvements. • Providing financial advice to management on decision-making. • implementing internal controls to safeguard financial assets. • Complying with financial regulations and policies. • Filing of GST Returns. • Ensuring compliance with grant regulations and reporting requirements. • Monitoring grant expenditures and performance.

		• Monitoring tax compliance and enforcement. • Strengthening financial management systems and processes. • Building capacity within the government finance department. • Coordinating with external auditors. • Ensuring compliance with government financial regulations and standards. • Identifying and addressing audit findings. • Managing government cash flow and investments. • Fulfilling all additional responsibilities assigned by superiors.
Selection Process	:	Through Exam OR Personal Interview OR Both.

Note: Retired Government Officers class II and above as well as Bank Officers with relevant experience may also come for Interview. Age criteria for such candidates shall not be applicable.

Project Co-ordinator – Livelihoods

Designation	:	Project Co-ordinator – Livelihoods
Post	:	01
Age	:	Not more than 50 Years
Period	:	The position will be for 11 months on contract basis. Further contract renewal will be on requirement and performance based.
Location	:	Nashik
Education Qualification	:	Post Graduate Degree/Diploma in Marketing, Rural Management or Agri-Business Management or Rural Marketing or MBA in Marketing from a reputed University/Institute. OR Post Graduate OR Graduate Degree in Agriculture or Agribusiness or Agriculture Engineering or Forestry or Horticulture or Veterinary Science or Dairy Management or Natural Resource Management. Knowledge of Marathi and MS Office is essential.
Experience	:	At least 5 years' experience in rural livelihoods promotion. Experience of working in production/marketing/supply chain within a corporate environment would be preferred. Good data analysis and conceptualized skills is desirable.
Remuneration	:	Maximum Rs. 65,000/- per month.
Duties & Responsibilities	:	• Execution and monitoring of sanctioned livelihoods projects/schemes through regular field visits and reviews. • Maintain information regarding products of FPOs/CBOs members, markets (price and trends), commodity wise details. • Identify institutional buyers, market players, local buyers etc for creating forward linkages. • Manage and grow the brand's presence on digital platforms including Instagram, Facebook, What's App Business, YouTube, and emerging channels. • Coordinate with graphic designers and content creators for social media posts, blogs, and product descriptions. • Analyse customer behaviour and market trends to refine strategies. • Support in execution of capacity building plans for organization staff and Community members. • Identify and document best practices in going projects/schemes for further expansion.

		• Ensuring data collection and entry into MIS for monitoring and evaluation of ongoing livelihoods schemes/projects. • Plan and execute product launches, influencer collaborations, and promotions. • Overall responsible for revenue generation of brand. • Help manage marketing budgets and track ROI. • Build and maintain strong relationships with customers. • Plan and forecast inventory needs based on production schedules and sales trends. • Create marketing linkages with various firms/ companies/customer groups etc. • Liason with resource/partner organisations associated with various schemes on regular basis. • Coordinate with production, quality, finance, and sales teams for alignment. • Identify and mitigate risks in marketing operations. • Responsible for Events like Exhibition, Expo etc. • Carry out specific market and commodity analysis to bring improvement in marketing and ensure better returns in this respect establish linkage with the private sector players and draw specific plans for development. • Support in Compilation of monthly, quarterly and annual progress report and sharing with the concerned authorities. • Any other task as allocated by competent authority time to time.
Selection Process	:	Through Exam OR Personal Interview OR Both.

Project Co-ordinator - Branch Office

Designation	:	Project Co-ordinator - Branch Office
Post	:	04
Age	:	Not more than 50 Years
Period	:	The position will be for 11 months on contract basis. Further contract renewal will be on requirement and performance based.
Location	:	Branch Office – Chandrapur, Kinwat, Yawal, Nagpur. (Locations may be change as per the requirements)
Education Qualification	:	Post Graduate Degree/Diploma completed in Rural Development or Rural Management or Agri-Business Management. OR Post Graduate Degree in Agriculture or Agriculture Engineering or Forestry or Fisheries or Horticulture or Veterinary Science or Dairy Management or Natural Resource Management. Knowledge of Marathi and MS Office is essential.
Experience	:	At least 05 years working in Rural Development/ Poverty Alleviation/ Livelihoods Promotion / Agri. Business Development/ Value Chain Development/ Entrepreneurship Development. Candidates having relevant experience of livelihoods promotion in tribal prone areas with good academic record & innovative ideas will be preferred.
Remuneration	:	Maximum up to Rs.65,000/- per month.
Duties & Responsibilities	:	- Developing detailed project plans, work plans, and budgets aligned with the department's goals and objectives. - Identifying target beneficiaries and conducting baseline surveys to assess their needs and potential. - Establishing partnerships with relevant government departments, NGOs, and other stakeholders. - Ensuring timely procurement of necessary resources, materials, and equipment. - Organizing and conducting training programs on various livelihood skills such as agriculture, animal husbandry, handicrafts, and entrepreneurship. - Providing technical assistance and support to beneficiaries. - Facilitating skill upgradation and capacity building. - Maintaining accurate financial records and preparing regular financial reports. - Ensuring compliance with financial regulations and guidelines. - Developing monitoring and evaluation frameworks. - Collecting and analysing data on project performance and impact. - Preparing regular progress reports and sharing findings with stakeholders.

		• Identifying challenges and recommending corrective measures. • Building strong relationships with tribal communities. • Empowering community-based organizations and self-help groups. • Creating awareness about government schemes and benefits. • Coordinating with other departments and agencies involved in tribal development. • Building strong partnerships with NGOs and civil society organizations. • Understanding and respecting tribal customs and traditions is crucial for effective program delivery. • Regular field visits to sanction projects and reporting to head office. • Fulfilling all additional responsibilities assigned by superiors.
Selection Process	:	Through Exam OR Personal Interview OR Both.

Project Co-ordinator – Information Technology (IT)

Designation	:	Project Co-ordinator – Information Technology (IT)
Post	:	01
Age	:	Not more than 50 Years
Period	:	The position will be for 11 months on contract basis. Further contract renewal will be on requirement and performance based.
Location	:	Nashik
Education Qualification	:	Post Graduate / Graduate Degree in Computer Science, Information Technology, or Management (BE / B.Tech, BCA / BCS, MCA, or MBA-IT / Systems). OR Graduate Degree in any discipline with a Post Graduate Diploma or Certification in IT Project Management, Web / Portal Management, or Digital Project Management (e.g., PMP, PRINCE2, CAPM) from a recognized institute. Knowledge of Marathi and MS Office is essential.
Experience	:	• At least 02 years of experience in IT project coordination, web portal / website management, or digital project management. • Experience in coordinating IT / digital vendors and managing website / portal deliverables for government or large-scale projects is preferred. • Must have proven experience in team handling, vendor / contract coordination, and effective communication with internal teams, agencies, and stakeholders.
Remuneration	:	Maximum up to Rs. 65,000/- per month.
Duties & Responsibilities	:	• Manage the web portal — define its content, structure, features, and update requirements, and oversee its overall functioning (management and coordination level). • Manage the organization's website presence at the management level — approve content and structure, set standards, and prioritize the update schedule. • Coordinate the IT team and the Social Media team — assign tasks, set timelines, conduct reviews, resolve blockers, and ensure alignment across both teams. • Maintain complete documentation of the ongoing contracts of the Social Media team and the IT team — scope, deliverables, timelines, SLAs, renewals, payments, and compliance.

		• Serve as the single point of contact between the organization, concerned agencies / vendors, and internal teams for all IT and digital deliverables. • Track the progress of IT and digital initiatives and compile status / MIS / progress reports for management and the concerned authorities. • Plan and prioritize the IT and digital work pipeline in line with scheme objectives and government directives. • Coordinate approvals, budgets, vendor onboarding, and commercial matters for IT and digital work. • Track and ensure timely renewals of contracts, AMCs, domains, hosting, and licenses at the documentation and coordination level. • Organize periodic review meetings between the IT team, the Social Media team, and the concerned agencies. • Any other coordination task assigned by the competent authority from time to time.
Selection Process	:	Through Exam OR Personal Interview OR Both.

Project Co-ordinator – Tourism

Designation	:	Project Co-ordinator –Tourism
Post	:	01
Age	:	Not more than 50 Years
Period	:	The position will be for 11 months on contract basis. Further contract renewal will be on requirement and performance based.
Location	:	Nashik
Education Qualification	:	Master's OR Bachelor Degree in Tourism & Hospitality Management, Rural Development, Public Policy, Architecture/ Planning, or a related field Knowledge of Marathi and MS Office is essential.
Experience	:	3 years' experience in sustainable tourism, community-based eco-tourism projects, rural homestays, or government development programs/CSR-funded programs In-depth understanding of Maharashtra's tribal geography, cultural traditions, and rural development frameworks. Hands-on experience in homestay setup, eco-lodge operations, or hospitality training.
Remuneration	:	Maximum up to Rs. 65,000/- per month.
Duties & Responsibilities	:	• Execute the vision for the 'Shabari Adi Paryatan Scheme' aligned with State and Central Government directives. • Support in execution of sanctioned activities in Shabari Adi Paryatan Scheme at field level. • Identify and map potential tribal clusters, scenic regions, and heritage belts across Maharashtra for eco-tourism and homestay development • Establish standard operating procedures (SOPs) for homestay operations, safety, hygiene, hospitality, and guest experiences. • Coordinate with empanelled architectural and design agencies to oversee local, sustainable homestay and other infrastructure construction/renovation. • Ensure incorporation of traditional tribal architectural elements, indigenous building materials, and local art motifs (such as Warli, Gondi, and Chitrakathi etc.) in homestay, landscape, and souvenir shop designs • Design and execute tailored hospitality, food handling, hygiene, and guest-management training modules for Gram Paryatan Samitis, tribal youths and homestay owners and concern members in the scheme. • Facilitate linkages with local artisans, performers, and

		FPOs/SHGs/VDVKs etc. to integrate tribal crafts, music, and cuisine into the tourism package • Develop marketing, digital media, and PR strategies to showcase tribal homestays to domestic and international travellers/tourist. • Collaborate with travel aggregators, tour operators, and Maharashtra Tourism Development Corporation (MTDC) to drive bookings and increase cluster visibility • Serve as the central point of contact between Shabari Mahamandal, Government Departments, Local Gram Panchayats, Gram Paryatan Samitis, PO Offices and Empanelled Consortium Partners/Consultants. • Establish a tracking mechanism for tourist footfalls, community revenue share, guest feedback, and overall social impact in concern with scheme. • Ensuring data collection and entry into MIS for monitoring and evaluation of scheme. • Support in Compilation of monthly, quarterly and annual progress report and sharing with the concerned authorities. • Any other task as allocated by competent authority time to time.
Selection Process	:	Through Exam OR Personal Interview OR Both.

Consultant – Livestock & Dairy Expert

Designation	:	Consultant – Livestock & Dairy Expert
Post	:	01
Age	:	Not more than 50 Years
Period	:	The position will be for 11 months on contract basis. Further contract renewal will be on requirement and performance based.
Location	:	Nashik
Education Qualification	:	Post Graduate Diploma completed in Livestock or Dairy Development or Goatary/Poultry Management. OR Post Graduate Degree/Graduate Degree in Veterinary Science or Dairy Management. Knowledge of Marathi and MS Office is essential.
Experience	:	At least 5 years working in Rural Development/ Poverty Alleviation/ Livelihoods Promotion through Livestock Business Development/ Value Chain Development/ Entrepreneurship Development. Candidates having relevant experience of livelihoods promotion through livestock in tribal prone areas with good academic record & innovative ideas will be preferred.
Remuneration	:	Maximum Rs. 75,000/- per month.
Duties & Responsibilities	:	• Take leadership role in designing and development of various schemes/projects, work plans, perspective plans for the tribal communities related to Livestock Livelihoods portfolio and relevant sub sectors. • Undertake regular consultations with community to understand current livestock-based livelihoods practices and motivating them to upscale current model or adopt innovative models. • Develop standard rearing best practices which reduces management costs for rearing livestock-based interventions in tribal prone areas. • Develop comprehensive plan for livelihoods enhancement of tribal communities through establishment value addition models, develop linkages with market players specific to livestock sector. • Develop backward and forward linkages to the various community institutions of tribal communities related to livestock-based livelihoods promotion. • Along with the technical partners like NGOs, Trusts, CSR Organizations, Private sector players, Government & Semi Government Agencies etc. initiate actions to prepare projects/schemes for upliftment of tribal livelihoods. • Develop and execute various trainings for JLGs members and beneficiaries related to live-stock based interventions. • Identify technically feasible and financially viable sub-

		projects that are linked to markets and can be undertaken by the target group. • Identify micro-enterprises that have market & production potential and develop viable models for support and financing. • Work with line departments to maximise activities under livestock-based livelihoods promotion under the convergence model. • Undertake regular interaction with project stakeholders to check whether the activities are aligned with the needs of the target community. • Facilitate the efforts of field staff to promote livestock-based livelihoods interventions and provide handholding regularly. • Liason with resource/partner organisations associated with various schemes on regular basis. • Write case studies and generate content related to livelihoods for replication in other areas. • Initiate actions to promote JLGs/FPOs to increase their bargaining power in the marketplaces and to gain the benefits of market institutions. • Carry out specific market analysis to bring improvement in marketing and ensure better returns to tribal communities engaged in livestock-based livelihoods. • Compilation of monthly, quarterly and annual progress report and sharing with the concerned authorities. • Any other task as allocated by competent authority time to time.
Selection Process	:	Through Exam OR Personal Interview OR Both.